

SUTTON MONTIS TENNIS CLUB

INSTRUCTIONS ON HOW TO BOOK AND USE THE SMTC COURT LIGHTS:

Booking :

All bookings are done on line via “Shlott”

Instructions on using Shlott may be found on the SMTC website –

<https://.smtennisclub.com/index.html>

or Control/Click on the following link [Www.smtennisclub.com](http://www.smtennisclub.com)

Each session is 1 hour.

The court lights must be turned off by 2200 hours daily.

Payment:

For 1 hour it is £4.00. This can either be left in the honesty box in an envelope provided (make sure you write your name on it) or paid to SMTC on line by BACS (Sort Code 60 – 19 – 12; Account Number 68956916; Reference – Your Name).

Equipment:

Bring a torch and warm clothing.

Use:

Open the tennis court and clubhouse.

Turn on the clubhouse internal lights.

Turn on the tennis court lights.

Go inside the court and check all lights are working.

Raise each light by pulling up on the handle and twisting into the up position.

ENSURE EACH HANDLE SITS FIRMLY IN THE GROVE

To lower the lights do the reverse ensuring that each light is GENTLY lowered into the down position.

DO NOT DROP THEM!

When leaving, ensure all lights are lowered, all electrical appliances are off and the clubhouse and court are secure.

Mark,

Chairman SMTC